

ERASMUS PLACEMENT OFFER

EMPLOYER INFORMATION	
NAME OF ORGANISATION	M.E.Trial Masters Ltd.
ADDRESS	József Attila 46
POSTAL CODE	2011
CITY	BUDAKALÁSZ
COUNTRY	HUNGARY
TELEPHONE	+36 26 540620
FAX	+36 26 540621
E-MAIL	trialmasters@trialmasters.eu
WEBSITE	www.trialmasters.eu
NUMBER OF EMPLOYEES	40
SHORT DESCRIPTION OF THE COMPANY	<p>M.E. Trial Masters is one of the leading contract research organizations (CRO) in Hungary, with extensive experience in phase II-IV clinical trial services. Our partners include small to large multinational pharmaceutical, biotechnological and medical device companies as well as CROs. Our headquarters are located on the outskirts of Budapest – the capital city of Hungary. Our team consists of more than 40 highly skilled professionals committed to facilitating and accelerating the clinical development stage of investigational products and devices while maintaining excellent quality – in both an ‘in-sourced’ or ‘outsourced’ setting.</p> <p>Our mission, vision & values</p> <p>We are committed to recognizing and integrating the objectives and procedures of our clients in order to provide high-quality services; our proactive approach and flexibility ensure that the global milestones of clinical trials are achieved on time and in keeping with high standards.</p> <p>Our vision is to serve our clients beyond their expectations and continuously improve the level and range of the services we provide.</p>

Our values include extensive experience in our region, and Hungary in itself provides highly motivated investigators and rapid enrolment. In addition, we possess a comprehensive knowledge of local and international legislation and ethical standards as well as a massive investigator database - having worked with the vast majority of Hungarian Healthcare providers. We focus on keeping close contact with our clients, making sure they are satisfied with our work. We anticipate, detect and resolve issues pro-actively and promptly adapt to changing circumstances, seeking and implementing improvements in our everyday practice. Our partners may rely on our strong basis of Standard Operating Procedures (SOP) – but are open to comply with those of our clients.

These values are based on our most important resource: a team of skilled, enthusiastic and exceptionally committed professionals who attend continuous training and team building programs while maintaining a healthy balance in their work-life.

Our phase II-IV clinical trial services include:

- Identification, feasibility, selection, initiation, routine monitoring and closure of investigational sites
- Ongoing site management
- Organizing Investigator's meetings
- Regulatory affairs management (CTA, safety)
- Investigational Product Logistics Management
- Local Project Management
- Investigator and CRA training
- Medical Review
- Medical writing & biostatistics
- Q&A – auditor services

Our therapeutic expertise includes:

- Cardiovascular
- Critical care
- Dermatology
- Diagnostics
- Gastroenterology
- Hematology
- Immunology
- Infectious diseases
- Metabolic diseases
- Neurology
- Neurosurgery
- Nuclear medicine
- Oncology
- Orthopedics
- Pediatric studies
- Pain management

- Psychiatry
- Pulmonology
- Rheumatology
- Surgery
- Traumatology
- Urology

Educational program

Our company has taken a pioneering role in developing the curriculum of a unique CRA training course (8 months). In 2008 the course was accredited as an adult education program by the Hungarian Ministry of Education. It is organized annually and is open to the public - for students willing to get acquainted with the world of clinical trials in both a theoretical and practical sense. In 2010 we have expanded the portfolio of our accredited courses opening also a CTA course.

Beyond our profession

There are a few interesting landmarks which make our company special:

- We focus on our staff's well-being. Our employee policy includes career planning, a transparent system of promotion and reward. Our company offers home/field-based and part-time positions, and operates a children's playroom plus a relaxation room in our office to maintain a satisfactory work-life balance. Based on a government evaluation M.E. Trial Masters was recognized with the title of „family-oriented company“ in 2006, 2007 and 2008, then we have been awarded the title "best workplace for women" in 2009.

- We aim to operate in an environmentally friendly way – by reducing paper usage, compressing plastic bottles for recycling, and selective waste management.

- We are keen on being socially responsible: as part of our team-building program we donate playgrounds to kindergartens – and assemble them ourselves.

OTHER

CONTACT DETAILS	
CONTACT PERSON	Dr. János Demeter
DEPARTMENT / FUNCTION	C.E.O.
DIRECT TELEPHONE NUMBER	+36 20 9381097
E-MAIL	trialmasters@trialmasters.eu
OTHER	

PLACEMENT INFORMATION	
DEPARTMENT / FUNCTION	Clinical trials monitoring, medical review
DESCRIPTION OF ACTIVITIES AND TASKS	<p>Identification, feasibility, selection, initiation, routine monitoring and closure of investigational sites</p> <p>Organizing Investigator's meetings</p> <p>Regulatory affairs management (preparation of application)</p> <p>Investigational Product Logistics Management</p> <p>Medical Review</p>
LOCATION	Headquarters + investigational sites
START DATE	tbd
DURATION	3 months
WORKING HOURS PER WEEK	20 - 40
HELP WITH FINDING ACCOMMODATION	Yes <input type="checkbox"/> No X
PAYMENT OR OTHER BENEFITS	laptop, mobile phone during the internship, participation at social events, complementary English language course during the internship
OTHER	

REQUIREMENTS	
REQUESTED PROFILE OF THE ERASMUS STUDENT (fields of studies, completed years of studies, other professional requirements)	<p>medical sciences, pharmaceutical sciences, other similar healthcare sciences, biology</p> <p>minimum years completed: 3</p> <p>preferable last year of studies</p>

ORAL AND WRITTEN LANGUAGE SKILLS AND LEVEL OF SKILLS REQUIRED	English written and spoken mandatory
COMPUTER SKILLS AND LEVEL OF SKILLS REQUIRED	general computer skills needed
DRIVER'S LICENSE	welcome but not a must
OTHER	

Other	
APPLICATION DEADLINE	
REQUIRED DOCUMENTS (CV, motivation letter, etc.)	CV, motivation letter, proof of citizenship
HOW TO APPLY?	email

Please return this form by email to erasmusplacement@tpf.hu