



ERASMUS STUDENT PLACEMENT OFFER at SCHOOLS

(Erasmus-Praktikumsangebot an Schulen für Studierende)

Please fill in all fields in English.

Bitte füllen Sie alle Felder in Englisch aus.

SCHOOL INFORMATION (Information zur Schule)	
NAME OF SCHOOL (Name der Schule)	Schule im Pfeifferhof - Knallerbse
TYPE OF SCHOOL (Schultyp)	Primary School (EDU-SCHPrm) / Grundschule (EDU-SCHPrm) Primary and Secondary School
PUBLIC or PRIVATE SCHOOL (Öffentliche oder private Schule)	Private school
NATIONAL SCHOOL ID CODE (Schulkennzahl)	601661
ADDRESS (Adresse)	Pfeifferhofweg 153
POSTAL CODE (PLZ)	8045
CITY (Stadt)	Graz
COUNTRY (Land)	AT - Austria
TELEPHONE (Telefon)	0043-316354988
FAX	
E-MAIL	office@knallerbse.at
WEBSITE	www.knallerbse.at



NUMBER OF TEACHERS (Anzahl der Lehrer/innen)	eight permanent (4 female, 4 male), two specialised teachers, non-permanent
NUMBER OF PUPILS (Anzahl der Schüler/innen)	89
SHORT DESCRIPTION OF THE SCHOOL (Kurzbeschreibung der Schule)	Schule im Pfeifferhof is a Montessori-based school for children aged 6-15 years. The main focus is on furthering the personal growth and development of every child. We work on the basis of free, democratic, nature-based and creative learning. Children from different backgrounds and abilities are welcome in our school.
OTHER (Sonstiges)	

CONTACT DETAILS (Kontaktinformation)	
CONTACT PERSON (Kontaktperson)	Claudia Mühlbacher
DEPARTMENT/FUNCTION (Abteilung/Funktion)	Secondary School Teacher, English department
TELEPHONE (Telefon)	0043-316354988
FAX	
E-MAIL	office@knallerbse.at
OTHER (Sonstiges)	



PLACEMENT INFORMATION (Informationen zum Praktikum)	
FUNCTION OF TRAINEE (Funktion der/des Praktikant/in)	Assistance in the every-day learning process of the group of children he/she is assigned to, developing his/her own projects according to the needs of the children, taking part in excursions or special events of this group.
TEACHING SUBJECTS OF TRAINEE (zu unterrichtende Fächer)	Depending on the assistants abilities and the needs of the children all core subjects are to be taught, as well as creative and cultural projects to be organised and carried out.
DESCRIPTION OF ACTIVITIES (Beschreibung der Tätigkeiten) e.g. teaching activities and extracurricular activities (project work, intercultural activities, event organisation etc.)	See above. A detailed description of how we work is on www.knallerbse.at
DURATION (Dauer)	We are looking for an assistant who can stay with us for the duration of one school year, starting in October 2014, ending at the end of June in 2015.
WORKING HOURS PER WEEK – FULL TIME¹ (Arbeitszeit pro Woche - Vollzeit) ²	Monday to Wednesday 8:30 to 13:30, Thursday 8:30 to 16:30, Friday 8:30 to 12:30. Two hours per week for meetings with the group teachers and the mentor, preparation work for projects 4 hours per week, documentation and lesson preparation one hour daily.
TEACHING LANGUAGE (Unterrichtssprache)	We speak German and English, the assistant is encouraged to use his/her mother tongue
CITY (Stadt)	Graz
ACCOMODATION (Unterkunft)	
WE CAN HELP TO FIND ACCOMODATION (Hilfe bei der Suche einer Unterkunft möglich)	Yes we can assist in finding suitable accomodation according to the assistants preferences (apartment, shared apartment or homestay at a family)

¹ The training programm is supposed to be a full time activity. The working hours should be a full time equivalent according to the national employment law for teachers. The working hours can include teaching hours, preparation work, administrative and organisational activities of the trainee.

² Das Praktikum ist eine Vollzeitaktivität. Das Stundenausmaß muss gemäß des nationalen Arbeitsrechts für Lehrer/innen einer Vollzeitbeschäftigung entsprechen. Zu den Arbeitsstunden können Unterrichtsstunden, Vorbereitungsstunden, administrative und organisatorische Tätigkeiten der Praktikant/in des Praktikanten zählen.



PAYMENT OR OTHER BENEFITS (Bezahlung oder andere Vergütungen)	The assistant takes part in all excursions and special events the school offers (including one week of skiing in winter, one week at a lake in summer) as well as festivities and parents-teacher meetings. The assistant can have lunch at school daily. We will provide contacts to other assistants in the vicinity and projects we work with, so the assistant is free to visit different schools or social projects during his/her stay.
OTHER (Sonstiges)	

REQUIREMENTS (Anforderungen)	
ORAL AND WRITTEN LANGUAGE SKILLS (Sprachkenntnisse – mündlich und schriftlich)	Basic English or German are essential. Applicants with extensive knowledge of either language are preferable to us.
COMPUTER SKILLS (PC-Kenntnisse)	Not essential
DRIVING LICENSE (Führerschein)	Not essential
OTHER (Sonstiges)	

OTHER (Sonstiges)	
DOCUMENTS TO BE SUBMITTED (Zu übermittelnde Dokumente) e.g. CV, letter of motivation, records etc.	CV, letter of motivation, medical record
APPLICATION DEADLINE (Bewerbungsfrist)	15 th June 2014